

WorkSource Portland Metro Workshop Calendar November 2024



Find our workshop descriptions below

Registration at worksourceportlandmetro.org under “MyWorkSource”

*For career workshops and skills development classes on LinkedIn Learning, please talk to WorkSource staff.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WorkSource Training Scholarship Application Info Session (Virtual)	10:00 – 11:00 am Nov 25 WSC N/NE	11:00 am – 12:00 pm Nov 12 WSC Gresham	9:00 am – 10:30 pm Nov 5 WSC Tigard	9:30 – 11:00 am Nov 6 WSC SE	9:00 am – 10:30 pm Nov. 21 WSC B/H
Job Search (Virtual)			9:00 – 11:00 am Nov 27 WSC SE		
Interpersonal Skills (Virtual)			9:00 – 11:00 am Nov 20 WSC SE		
Find Your Career Fit (Virtual)		10:00 am - 12:00 pm Nov 5, 12, 19, 26 WSC N/NE Join Here			
Gateway to Employment (In person)		10:00 am – 12:00 pm Every 1 st Tuesday of the month WSC Gresham			
Social Media for Job Search Success (Virtual)			2:30 – 3:30 pm Nov 20 WSC SE		
Information & Networking (In person)		10:00 – 12:00 pm Every 3 rd Tuesday of the month WSC Gresham			
Successful State Applications Workshop (Virtual)		10.30 am – 11.30 am Every Tuesday Oregon Employment Department Register here!			

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	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Career Exploration (Virtual)	12:30 – 2:30 pm Nov 18 WSC Tigard		9:00 am – 12:00 pm Nov 13 WSC SE		
Training Resources: Find your Next Training & Employer! (Virtual)			10:00 – 11:00 am Nov 6 WSC N/NE Register Here		
Community Resources: Find Support Today! (Virtual)			10:00 – 11:00 am Nov 20 WSC N/NE Register Here		
Career Mapping Lite		9:00 – 11:00 am Nov 19 WSC B/H Room 109			
Career Boost Information Session		10:00 - 11:00 am Nov 26 WSC B/H Room 108 (In person) To register email: irega@caowash.org			
Skilled Trades Apprenticeship Workshop (Virtual)		3:00 - 5:00 pm Nov 12 WSPM Day 1 Register Here	3:00 – 5:00 pm Nov 13 WSPM Day 2 Register Here	3:00 - 5:00 pm Nov 14 WSPM Day 3 Register Here	
Job Corps Info Session	2:00 – 3:00 pm Every Tuesday WSC B/H Room 109				
High Tech Networking Group (Virtual)		9:30 – 11:00 am Nov 5, 12, 19, 26 WSC B/H (Virtual) - See topics below -			9:30 – 11:00 am Nov 1, 8, 15, 22 WSC B/H (Virtual)

Workshop Descriptions



Training Resources: Find Your Next Training & Employer!	Come and join to see WorkSource Services; free online learning opportunities; community colleges; training cohorts IT, CDL, service & financial industry; public & non-profit sector employment opportunities
Community Resources - Find Support Today!	Join and learn about available resources around you with; Income/cash assistance, Housing, Food, Legal Support, Health Information, Mental Health resources, Utility bill assistance ,Parent and Family resources.
Social Media for Job Search Success	Presented by Portland Youth Builders. Times have changed in the job market. Resumes and job boards just don't seem to be enough. That's because more than 90% of recruiters and hiring managers now rely on social media to find and vet new talent. Learn how to use LinkedIn strategically for personal branding, networking and finding work in the hidden job market.
Interpersonal Skills	Do you want to know the secrets of what an employer is REALLY looking for when they interview you? Do you want to learn how to be promotable in an organization? It all comes down to your interpersonal skills or soft skills. Our area employers have told us what interpersonal skills they feel are the most important to them. They are: Proactive Communication & Collaboration, Reliability, Self-Management, Taking Initiative. You will learn what each of these interpersonal qualities mean and how to articulate and demonstrate them during an interview so that employers hire you.
Career Boost Information Session In person or Virtual	In partnership with WorkSource, Community Action provides Career Boost career coaching and career development for SNAP recipients. More information contact: CareerBoost@caowash.org . To register email: irega@caowash.org Ph: 971-470-2960
Career Exploration	Develop your own career goal by exploring a variety of web-based tools to learn about work values, preferred work environments and fit for certain careers in this fun and interactive workshop. You will be provided with resources that will help you identify your workplace values, interests, skills, and the local labor market information for you to effectively job search on your own

Workshop Descriptions



<p>Find Your Career Fit (Virtual)</p>	<p>Find Your Career Fit- Explore your strengths and skills that you would most like to emphasize for your next career opportunity. Identify those strengths and how to communicate them to future employers. Resume Writing, Professional tips on updating and improving your resume to highlight your key strengths. Interview Skills, Practice answering the trickiest interview questions and creating narrative stories that demonstrate what you have to offer in the world of work. Networking and Beyond, Explore the best practices for creating the opportunities you really want for your career. Includes tips on how to find people to connect with, questions to ask, and ways to act in making the career changes you desire. Register for the full class with My WorkSource Oregon. Or you can join any Tuesday through this zoom link: Join Here</p>		
<p>Skilled Trades Apprenticeship Workshop</p>	<p>Learn more about the opportunities in the Skilled Trades, how to apply, prepare your resume and portfolio and be interview ready in this 3-part virtual workshop all from the comfort of your own home. Each workshop is 2 hours.</p> <p>Day 1 Career Exploration- Identify your vocational strengths to match to the right trade and learn the basics about applying for an apprenticeship. Meeting Registration – Zoom</p> <p>Day 2 Skills For Success- Learn what employers are looking for and the characteristics and traits you need to be successful Meeting Registration - Zoom</p> <p>Day 3 Interview Readiness- Just like any other job, you must apply and interview to get into an apprenticeship Meeting Registration - Zoom</p>		
<p>High Tech Networking Group (Virtual) & (In Person)</p>	<p>High Tech Networking Group (aka Navigating Job Search) supports individuals from all industries in the process of finding employment. All are welcome. In a supportive environment, we will look at job search materials and strategies with a focus on what will be most effective. Weekly topics, guest speakers, job search skills and job leads shared. Weekly Topics:</p> <table border="0"> <tr> <td data-bbox="624 1039 1426 1272"> <p>Tuesdays -Virtual 11/5 Using Chat GPT as a Job Search Tool 11/12 Paul Brown – Tactical Job Search Skills- DVD 11/19 Paul Brown – Strategic Job Searching Skills - DVD 11/26 How to Keep Spirits Up while Managing Expectations DVD</p> </td> <td data-bbox="1426 1039 2548 1272"> <p>Fridays – VIRTUAL 11/1 How do you determine a Company’s Culture? 11/8 Corbin C. – Boley Welsh – Recruiter 11/15 Creating a Portfolio to Set you Apart 11/22 Paul Anderson- Four Additional Skills to Be Successful at Interviewing- 11/29 Thanksgiving Holiday</p> </td> </tr> </table>	<p>Tuesdays -Virtual 11/5 Using Chat GPT as a Job Search Tool 11/12 Paul Brown – Tactical Job Search Skills- DVD 11/19 Paul Brown – Strategic Job Searching Skills - DVD 11/26 How to Keep Spirits Up while Managing Expectations DVD</p>	<p>Fridays – VIRTUAL 11/1 How do you determine a Company’s Culture? 11/8 Corbin C. – Boley Welsh – Recruiter 11/15 Creating a Portfolio to Set you Apart 11/22 Paul Anderson- Four Additional Skills to Be Successful at Interviewing- 11/29 Thanksgiving Holiday</p>
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<p>Job Corps Information Session (In-Person)</p>	<p>Fully funded by the Department of Labor, Job Corps is the largest free residential education and job training program for young adults ages 16 to 24. We offer a wide variety of career vocational training in the areas of: Advanced Manufacturing Automotive & Machine Repair Construction Finance & Business Healthcare Homeland Security Hospitality Information Technology Renewable Resources & Energy Transportation. Every Tuesday. 2pm WS Beaverton-Hillsboro. Room 109</p>		

Workshop Descriptions



WSPM Scholarship Application Workshop Info Session (V)	Learn about the occupational training funds available through WorkSource Portland Metro. This workshop explains who is eligible to apply for training funds, how to apply, and introduces you to the types of occupational training available. We also explain the array of services available through the Skills Teams at WorkSource.
Job Search	In this class, individuals will receive instruction on presenting themselves professionally, labor market information, looking for and applying for work using various application or referral methods. They will develop skills that will increase their effectiveness as a job seeker.
Successful State Applications	Are you interested in applying to jobs with the State of Oregon? Review how to research State of Oregon job announcements, agencies and job classifications. Discover how to tailor your resume to the job description, all while networking with live State Agents.
Information Network	This workshop will provide information about WorkSource Gresham programs and services and various programs that will help you progress in your career choices. Participants will also be provided with information on Networking and how that can help you in your independent job search.
Career Mapping Lite	Stuck? Stumped? Frustrated? Not sure what to do next? Working with a group of peers, you will self-identify your strengths and abilities and learn how to translate those into a new or refined career path. Begin the process of learning how to set short and longterm career goals and how to develop concrete strategies for meeting these goals. Information will also be provided on community resources available to you.
Gateway to Employment	The Gateway to Employment workshop will provide job search assistance to help you learn the skills needed to search for and obtain a job. The workshops will have a topic of the month and will occasionally have guest speakers. Upon completion of the workshop participants will have the opportunity to make an appointment for assistance with resume review and assistance from WorkSource staff in finding a job. Enrollment in WorkSource is required please contact the MHCC Skills Team: skillsteam@mhcc.edu or if you are working with a Career Coach contact them and they can contact us. (Counts as activity for Unemployment)

→ For virtual workshops, registered customers will receive an email zoom invite with instructions and a link to access the workshop. Email will be sent to the email address provided when registering for WorkSource Portland Metro (WSPM).

→ Video Tutorial on how to register for WorkSource workshops: [Click here](#)

WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request for individuals with disabilities. To place a free relay call in Oregon, dial 711. This program is financed in whole or in part by funds provided by the US Department of Labor.